

MEGHALAYA AIDS CONTROL SOCIETY
 Pasteur Hills, Lawmali, Shillong-793001

Email id: meghalayasacs@gmail.com/sacsmeghalaya@gmail.com

No. PD/MACS/BTS/APPT/729/3489

Dated Shillong the 3rd November 2023

Advertisement for Appointment of Staff on Contract basis

The Office of the Meghalaya AIDS Control Society, Shillong invites application from eligible candidates who are citizens of India for appointment of following posts on Contractual basis for a period of 1 (one) year (which is extended as per performance)

Sl. No	Name of Post	No. of Post	Educational Qualification and Experience	Age	Monthly Remuneration
1	Assistant Director (Lab Services)	1	<ul style="list-style-type: none"> B.Sc. (Microbiology/Biochemistry/ Life Sciences/Medical Lab Technology) Desirable Qualification: M.Sc (Microbiology/Biochemistry/ Life Sciences/Medical Lab Technology) or B.Tech (Biotechnology) 3 years of experience of working in medical diagnostic laboratory if B.Sc. (in the above subjects) or 2 years of experience if M.Sc./ B. Tech (in the above subjects) Candidates with experience of working in accredited labs or those labs who have applied for accreditation will be preferred 	As per Government norms	35000/-
2	Assistant Director (Quality Manager)	1	<ul style="list-style-type: none"> M.Sc(Microbiology,Biochemistry, Biotechnology, Biomedical Sciences) with 5 year's experience and good computer skills. MBA in Health care management is preferred. Knowledge of local language. Computer proficiency with familiarity of data management and commonly used packages like MS Word, Excel and Power Point etc. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English/Hindi/Local language 		35000/-
3	Junior Accountant	1	<ul style="list-style-type: none"> A degree on Commerce from a recognized university. Experience 3-5 year's post qualification experience or experience in state accounts cadre/organized accounts, Government of India. Working knowledge of computer including experience of working in accounting software and MS Office package essential. 		23800/-
4	Office Assistant	1	<ul style="list-style-type: none"> Any degree from a recognized university with 5 years working experience in the field of administration related work. Preference will be given with IT experience Computer proficiency with familiarity of data management and commonly used packages like MS Word, Excel and Power Point etc 		23800/-
5	Driver	1	<ul style="list-style-type: none"> Cl. X (ten) passed with verbal and written knowledge of State official language. Minimum 3 years experience in vehicle driving 		18000/-

Note below:

- For more information kindly visit office website www.meghalayasacs.com
- Candidates fulfilling the above criteria can apply in **Standard form** along with self attested copies of all testimonials. (****Kindly give two valid contact No. and email id**)
- Candidates are to submit one passport size photo along-with one self-addressed envelope and Rs. 5/- postal stamp.
- Complete Application should reach the office of Meghalaya AIDS Control Society, Pasteur Hills, Lawmali, Shillong – 1 on or before the **17th November 2023**

**** Incomplete application will be rejected**

Sd/-
 Project Director
 Meghalaya AIDS Control Society,
 Shillong