



GOVERNMENT OF MEGHALAYA
HEALTH AND FAMILY WELFARE DEPARTMENT

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OFFICE OF PROJECT DIRECTOR
MEGHALAYA AIDS CONTROL SOCIETY
SHILLONG

NO. PD.MACS/WBFT/621/2020/ 1601

Dated: 11/7/23

NOTICE INVITING TENDER

Sealed tenders are invited from authorised dealers/registered supplier for the supply of Dual Test Kits for HIV & Syphilis for the office of the Project Director, Meghalaya AIDS Control Society, Pasture Hills, Lawmali, Shillong – 793001
For more information, please download tender document from office website: meghalayasacs.com

The last date for submission of bids is 25th July 2023 on or before 2:00pm

The undersigned reserves the right to accept or reject any of the bids

Project Director,
Meghalaya AIDS Control Society,
Shillong

Tender Document

For

Procurement of Dual Test Kits HIV & Syphilis

Meghalaya AIDS Control Society

Pasteur Hills, Lawmali

Shillong - 793001

Ph.0364 – / 2590824



Last Date and Time of Submission of Tender Document

Date- 25th July 2023

Time- 2:00 pm

Date and Time of Opening of Tender Document

Date- 26th July 2023

Time- 11:30 am

Tender Document

Supplier / Bidder should note that the following terms & conditions will apply specifically in the tendering process.

1. Offers should be based in 2 bid systems -
 - i) Technical and commercial bid. (Sealed Envelope-A) The first envelope marked 'Techno-Commercial' must be sealed with sealing wax and should contain the technical & commercial details.
 - ii) Price Bid (Sealed Envelope- B) The second envelope marked 'Financial Proposal' must also be sealed with sealing wax and should contain the detailed price offer for the Services. Both the sealed envelopes should again be placed in a sealed cover, which will be received in the office of the undersigned.
2. The Tenders quoting as authorized representative of the firms shall have experience in related work and should obtain documents from Principles/Manufacturer fulfilling the requirements in taking full responsibility of technical support, service & organizational support. Please note that no counter proposal is acceptable to us and conditional/late quotations are liable to be rejected.
3. Bidders/Tenderers should enclosed self-attested copies of Goods and Service Tax registration, SC/ST certificate, Pan card, EPIC and other valid documents regarding existence & registration of the firm.
4. Bidders/tenderer should have Quality Assurance certificate like GMP certification. Bidders/tenderers quoting on behalf of their manufacturer should also attach said certificate of their manufacturer to select reputed and quality products failing which their offer may be summarily rejected.
5. No work will be allotted to Non-tribal bidders / supplier except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong,, Jaintia Hills Autonomous District Council & Garo Hills Autonomous District Council.
6. Tender is to be duly signed on all the pages as a token of having accepted all the terms & conditions (no thumb impression is to be affixed).
7. Meghalaya AIDS Control Society reserved all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
8. The tender rate shall remain valid for acceptance for a period of 1 (one) year after the date of tender opening prescribed in the document, subject to satisfaction the firm will be extended to another year with the same rates, terms and condition
9. Bidders /Tenderers shall have to produce sample of the items within 10(ten) days, if asked by the Purchaser
10. The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise, by the purchaser in the contract.
11. Tender sent by fax/telex/cable/electronically shall be ignored.
12. Bidders may quote the rate of the products, whether domestic or imported, in Indian rupees only.
13. The supplier shall be entirely responsible for all taxes, duties, fees, levies etc. Incurred until delivery of the contracted goods to the purchaser /final destination.
14. All bids must be accompanied with Earnest Money Deposit (EMD) amounting to **Rs.24000** in the form of bank draft/ Bankers Cheque drawn on any nationalized bank in favour of "The Project Director, Meghalaya AIDS Control Society", payable at Shillong valid for 90 days from the date of opening of Bids, along with Technical Bids.
15. Within Seven (7) days from date of the issue of notification of award by the purchaser, the supplier, shall furnish performance security to the purchaser for an amount equal to five percent (5%) of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations. Earnest Money Deposit (EMD) will be refunded after receiving the Performance Security from the successful bidder.
16. Bids shall be opened in presence of bidder / representatives who intend to attend, on the specified date and time.
17. In case there is delay in delivery beyond the stipulated period as mentioned; there shall be reduction in price @ ½ % of the value of delayed goods per week, subject to a maximum of 10%.
18. Project Director, Meghalaya AIDS Control Society or his authorized representative shall be the final authority in all disputes and decision will be binding.
19. The tender may be sent by post or delivered in person on above mentioned address; the responsibility for ensuring that the tenders are delivered in time would vest with the bidder.
20. The envelope shall bear the Office name, Tender No, due date & time and the words **"DO NOT OPEN BEFORE THE DUE DATE AND TIME"**.
21. Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, will be rejected and/or returned unopened to the Bidder.

22. The Supplier should also indicate the name & address of the firm on the envelope to enable the bid to be returned unopened in case it is declared late or rejected.
23. The purchaser reserves the right to blacklist a bidder/firm for a suitable period in case he fails to honour his bid without sufficient ground
24. Upon receipt of defective goods, the supplier shall repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter
25. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that there is no vigilance/CBI case pending against the firm/supplier
26. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not supplying the same item at lower rates quoted in this tender to any Government/Private organization or any other institution during past one year, as per "FALL CLAUSE" adhered by DGS & D and other Government agencies.

27. Corrupt or Fraudulent Practices:-

It is required by all concerned namely the Consignee/Tenderers/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (ii) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (iii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;
 - (b) Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
28. At any time prior to the date of submission of bid, Project Director, Meghalaya AIDS Control Society, Shillong, may, for any reason, whether at his /her own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders/tenderer who have received the bidding document will be notified of the amendment in the website and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Project Director, Meghalaya AIDS Control Society, Shillong,, may at his discretion, extends the date and time for submission of bids.



Project Director,
Meghalaya AIDS control Society,
Shillong

SI No.	Name of Item	Specifications	Quantity
1	Dual test Kit HIV & Syphilis	As per Annexure 1	54000 test

Annexure 1.

Technical Specifications of Dual test kit for HIV & Syphilis:-

1. The kit should be able to individually detect antibodies to all subtypes of HIV1 & HIV 2 and Treponema pallidum by the rapid test, in human whole blood/ & serum / plasma.
2. The assay should have following synthetic and/or recombinant antigens coated on solid phase
 - a. Multiple Treponema pallidum antigens, and
 - b. Multiple Antigens of HIV I (including gp41) and Lilv 2 (including gp36)
3. The clinical performance evaluation data of the kit on whole blood sample should be made available by the manufacturer.
4. The assay should be based on any of the rapid test principles such as flow-through (Immunoconcentration), or lateral flow (Immunochromatography).
5. The assay should have an in-built control for testing the validity of the test procedure.
6. The Control dot / band (in-built control), should be able to detect the presence of human immunoglobulins and should not merely check the flow of reagents or integrity of the antigen except for the kits based on the principle of lateral flow.
7. The assay should have following performance characteristics:
 - a. For HIV, sensitivity of 100% and specificity $\geq 98\%$.
 - b. For Treponema pallidum, sensitivity $\geq 85\%$ and specificity $\geq 93\%$.
8. The time required for performing the test should not be more than 30 minutes.
9. The kits should have a shelf life of 24 months, at least 5/6th of the minimum shelf life must remain at the time of dispatch to the consignee.
10. The manufacturer should ensure that:
 - a) The test device should be packed (along with the desiccant) such that there is a provision to conduct single test at a time.
 - b) The pack size of rapid test kits should be not more than 50 tests per kit.
 - c) The assay component should include sufficient amount of positive and negative controls.
 - d) The kit should be supplied with a sufficient number of droppers to deliver the required amount of specimen as specified in the kit literature
11. Adequate documents detailing the principal components, details of antigen used / coated for detection of HIV I & 2 as well as Treponema pallidum antibodies, biosafety compliance, validity criteria, interpretation of results, performance characteristics. storage condition and limitation of assays should be provided, Also the manufacturing and expiry dates should be provided with each kit.
12. The manufacturer/authorized agent should ensure maintenance of cold chain during storage and transportation of the kits at 2 - 8' C. The cumulative time temperature indicator technology used should be pre-qualified by WHO.
13. Indigenous manufacturers should be licensed by the licensing authorities as the case may be, defined under Drugs & Cosmetic ACT 1940 & Rule 1945 and /or medical devices rule 2017.
14. In case of Imported kits, it should be licensed by the DCG(I).

PRICE SCHEDULE

1	2	3	4	5	6	
Sl. No.	Brief Description of Goods	Make/Company	Unit	Basic Price (Rs)	Taxes	Total Price on Delivery At consignee site (Incl of all taxes) (Rs.)
1.						
2.						
3.						

The Tenderer shall indicate on the Price Schedule provided all the specified components of prices shown therein including the unit prices and total tender prices of the goods and services it proposes to supply. All the columns shown in the price schedule should be filled up as required.

Format for Submission of Tender

(To be submitted on the agencies letter head)

Date _____

To,

Project Director

Meghalaya AIDS Control Society,

Lawmali, Shillong-793001

Sub - Submission of Tender for _____ (Indicate service)

Ref - Advertisement in the _____ Dt. _____ for NIT

Sir/Madam,

With reference to the advertisement published in _____ Dt. _____, we hereby submit sealed tender as below

1. Name & Address of the Firm _____
2. Status of the Firm _____
(Specify whether proprietary concern, partnership firm, or company and attach copy of registration certificate)
3. Experience in the area for which Tender is submitted (provide full details of past experience with certificates from the clients.)
We hereby declare that our firm has not been disqualified or blacklisted by any Government Organization, Department and PSU for indulging in fraudulent activities or corruption.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature with seal: _____

Name & Title of Signatory: _____

No-Conviction Certificate

(To be submitted on the agencies letter head)

This is to certify that ----- (Name of the organization), having registered office at -----
----- (Address of the registered office) has neither been black-listed nor issued a warning for its
performance for any work undertaken by them for a Central or State Government, PSU or any other
Governmental agency.

Signature:

Name of the Authorized Signatory:

Designation:

Contact details (including E-mail):

Date:

LETTER OF ACCEPTANCE
CUM NOTICE TO PROCEED WITH WORK

(To be submitted on the agencies letter head)

Dated:

To: _____

Dear Sir/Madam,

This is to notify you that your quotation dated _____ for execution of the _____ for the contract price of Rupees _____ (Amount in words & figures), is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs _____ (equivalent to 5% of the contract price) within 10 days of the receipt of the letter. The performance security in the form of Bank guarantee or a bank draft in favour of The Project Director, Meghalaya AIDS Control Society, Shillong shall be valid upto sixty days after date of completion of contractual obligations. Failure to furnish the Performance Security will entail cancellation of the award of contract.

Yours faithfully,

Authorize signature with seal

Full name & title of signatory